

**Clayton County International Park - Pavilion Rental Events
Policies and Regulations (Outdoor Facilities)**

1. CCIP does not hold dates. Reservations are issued to the first party to complete a contract and all required steps to guarantee the reservation. If a contract has not been signed and payment made, then the event date will remain available for other parties.
2. All payments for Pavilion, plus clean-up deposits are due when the Pavilion is booked.
3. All payments must be made by check, money order or credit card. No cash will be accepted.
4. Rental time includes setup and clean-up (this includes time needed for setup, removal of all personal items, breakdown of all equipment, etc.).
5. All signs, banners, balloons, etc. affiliated with the event, must be removed prior to exiting the park.
6. The affixing of staples, thumb tacks, nails or other tacking item to the picnic tables or to any part of an outdoor facility is strictly prohibited.
7. The use of chalk or other coloring on concrete floors or walls is strictly prohibited.
8. Skateboards, skating or bicycles on hand rails, picnic tables or Pavilion floor is strictly prohibited.
9. The use of microwave ovens in Pavilions is strictly prohibited.
10. The use of electrical drop cords running from Pavilions out into the picnic areas is strictly prohibited.
11. Tents not exceeding 10 x 10 feet are allowed in the picnic area. Tents larger than 10 x10 are prohibited as well as tents that require tools needed to hammer into the ground.
12. No trailer grills are allowed in the picnic areas unless authorized in advance by CCIP.
13. Cooking on any surface inside the Pavilion with rocks and charcoal is strictly prohibited.
14. The pouring of food, oil or charcoal, or other material of any kind onto grass or dirt areas around Pavilions is strictly prohibited. Please use the trash receptacles designated for food and oil.
15. All trash is to be placed in the trash receptacles. Liners within the receptacles shall not be removed. Contact CCIP maintenance staff for additional trash receptacles and/or liners. Charcoal is to be left in the stationary grills.
16. Parking in or around Pavilions (except for loading and unloading) is strictly prohibited. Parking is permitted only in areas marked for parking.
17. The use of portable generators is strictly prohibited.
18. Fishing without a fishing license is not allowed by the Georgia Fish and Game Commission. Day licenses may be purchased from most sporting good stores and/or discount stores.
19. All park Pavilion sites are available for catered or non-catered events.
20. A refundable cleanup deposit of \$150 is required when renting Pavilion space. CCIP maintenance staff will check your Pavilion and the grounds around it to verify there is no damage/excessive clean up remaining. The Pavilion must be left in the same condition as you found it or your deposit will not be refunded. Refunds will be mailed from our Finance Department within 30 days of your event and/or refunded to the credit card used to rent the facility.
21. If you depart your Pavilion early, you are not authorized to grant access to the Pavilion by another user. If you do so, you will forfeit your cleanup deposit.
22. General admission patrons may bring beverages into the beach area in plastic containers or coolers but no food is allowed.
23. Additional Activities/Services: All additional activities or services requested must be purchased through the Sales Office. This includes but is not limited to Moonwalk, Giant Slide, Basketball Goal and equipment, Dunking Tank, etc.
24. Beach Pavilions are open from 10AM to 6PM Wednesday and Thursday, 11AM to 6PM on Friday, 10AM to 7PM on Saturday and 1PM to 7PM on Sunday. Park Pavilions are available everyday from 10AM until 8PM. Failure to vacate the pavilion at the designated time of departure will result in additional charges.
25. Beach admission is not included in Park Pavilion rental. There are no refunds due to inclement weather. If assistance is needed on the day of the event, please speak with someone from Park Maintenance or Park Security.
26. Smoking or the use of tobacco products, including, but not limited to, snuff and chewing tobacco are strictly prohibited at all locations within Clayton County International Park.
27. Patrons renting Sports Pavilion have access to both water and electricity, however, it is the responsibility of the client to provide a hose hook-up to obtain water as well as an extension cord for the use of electricity (measuring approximately 50 feet in length). Clayton County International Park does not supply these materials.
28. Electricity and water are provided at some pavilions throughout the park, but are not guaranteed based on unpredictable circumstances out of reach for Clayton County International Park. Such instances may include but are not limited to severe weather (lightning or floods) and/or Water Authority restrictions.
29. **Beach Pavilion Rental fees Do Not Include Beach Admission.** All Beach Pavilion guests are required to purchase a beach ticket in addition to pavilion rentals in order to access the pavilion. Beach tickets may be pre-purchased no later than five (5) days prior to an event date at \$8.00 per guest. Tickets that are not purchased in advance, may be obtained the day of an event for \$9.00 per child ages 12 and under or \$11.00 for adults ages 13 and older. If a pavilion is rented on a Holiday Weekend (5/28/2011, 7/4/2011, 9/3/2011) a fee of \$10.00 per person will be taken at the front gate upon entrance to the park. All guests will be required to pay the Holiday Weekend rate of \$10 before entering the park and gaining access to the pavilion.
30. **Park Pavilion Rental Fees Do Not Include Beach Admission.** Access to the Beach requires an additional fee of \$9.00 per child ages 12 and under or \$11.00 for adults ages 13 and older. If a pavilion is rented on a Holiday Weekend (5/28/2011, 7/4/2011, 9/3/2011) a fee of \$10.00 per person will be taken at the front gate upon entrance to the park. All guests will be required to pay the Holiday Weekend rate of \$10 before entering the park and gaining access to the pavilion.
31. If alcohol is being served at a pavilion, a permit is required through the Community Development Office at an additional cost by a licensed caterer who has their catering alcohol license. Customers must provide a copy of the permit obtained through Community Development to the Sales Office at International Park 30 days prior to the event date. Park Security is required for the duration of the designated serving time and must be booked through the Sales Office at \$45.00 per hour with a three hour minimum.
32. International Park is not responsible for unexpected, environmental conditions such as bugs, flies, mosquitoes, and/or bees at pavilions and will not refund any portion of the rental fee based on this occurrence.

I agree to abide by the policies and regulations stated above and acknowledge that I will be held responsible for any damage to or littering within the Complex. In such event, I agree to pay for any cost of cleaning, remedy, repair or other damages, which I authorize by credit card or other form of payment, to be debited accordingly.

Client Signature

Date

CCIP Authorized Agent

Date

Client's Full Name (Print)