



**Clayton County Parks and Recreation
Advisory Board Meeting
Minutes
October 30, 2017**



I. CALL TO ORDER

Parks and Recreation Director, Troy Hodges introduced new member Dr. Elliott McGlory of Riverdale, GA. Dr. McGlory is a Parks and Recreation appointee replacing the vacated seat of Tod Nichols.

II. RECOGNIZE CITIZENS

No Clayton County citizens were present requesting to be recognized.

III. APPROVAL OF PREVIOUS MINUTES

September 18, 2017 Minutes were provided to the Board for review. Dr. McGlory made a Motion to approve the September 18, 2017 Minutes as presented. Jim Buckman seconded the Motion. All in favor. No objections

IV. OLD BUSINESS

a. Fees Change Policy

Mr. Hodges distributed the Clayton County Parks and Recreation Written Fees and Charges Policy to the Board.

Mr. Hodges is requesting the Board to review the policy and offer any recommendations at the next Board meeting. Mr. Hodges will be presenting the revised Fees and Charges Policy along with the 2018 Fees and Charges Policy to the Board of Commissioners for review, approval, and adoption.

b. Advisory Board Access to Facilities Effective Date

Ms. White reminded the Board to visit a local recreation center to have their ID printed for facility access. Clayton County Advisory Board members are volunteer members of the community without compensation; however, access to recreation facilities is extended to current active Board members to better help accomplish their role as an Advisory Board member.

c. Schedule Date for Tour of Facilities w/ the Board

Ms. White requested the Board compare schedules and select a date to tour the Parks and Recreation facilities. Board discussion identified conflicting schedules and the need for multiple tours due to the number of properties under the Parks and Recreation Department. Other Board members agreed that using their facility ID card to go on their own would be sufficient. After discussion amongst the Board, Mr. Hodges recommended the Board inform his office should they be interested in a formal tour of a park or facility.

d. Advisory Board E-Mail and Business Cards

Ms. White distributed a draft business card script to each Board Member for review and approval. Each member approved or corrected their name, title, and contact information. Parks and Recreation Advisory Board Member business cards will be used to distribute to the community as the Board member interact and seek out public opinion and recommendations. Business cards will be available for Board members at the November 13th meeting.

e. Introduction to the Executive Team

In a previous meeting, the Board requested to meet with the Parks and Recreation Executive Team. After today's discussion, the Board agree to meet with the Executive Team in small groups.

- Due to the in-depth focus on item "G" of this agenda, discussion of "G" will be deferred to be solely addressed at the November 13th meeting; at which time Koboi Simpson (P&R Athletics Deputy Administrator) and Ahmed Johnson (P&R Park Services Administrator) will be in attendance for discussion and answer questions.
- Due to the in-depth focus on item "F" of this agenda, discussion of "F" will be deferred and returned to the agenda at a meeting following the 11/13 meeting. The Board requested a one-page summary from the Marketing and Communications Division to explain their Marketing technique. The one-page summary will assist in addressing agenda item "F" and allow Board members time to formulate questions for their in-person meeting. Marketing Division and Greenspace Division will be invited to attend a meeting after the 11/13 meeting.

f. Community Connection / Communication -
(Discussion Deferred to a meeting following 11/13)

- Consider Community Meetings with Public
- Consider Advisory Board table at local events
- Social Media Communication
- Marketing Techniques

g. Consider special meeting to discuss programming needs
(Discussion Deferred until 11/13)

- Dance
- Clinics / Feeder Program
- Incentives For Coaches
- Soccer
- Adult Activities
- Flag Football

v. NEW BUSINESS

- a. Security at All P&R Locations
Dr. McGlory shared his concern over safety and crowd control at athletic and programming events. Following a Board / Parks and Recreation discussion, Mr. Hodges advised that he would address the Board’s concerns with the Executive Team. Furthermore, he would ensure that Program Coordinators are not scheduled to coach and oversee an event at the same time.
- b. Skills Camp: Offense and Defense Linemen
The Board agreed, this agenda item will be moved as a bullet point under Old Business “G” to be discussed at the 11/13 meeting.
- c. Homecoming for each Sport
The Board agreed, this agenda item will be moved as a bullet point under Old Business “G” to be discussed at the 11/13 meeting.
- d. Powder Puff / Flag Football Game for Women
The Board agreed, this agenda item will be moved as a bullet point under Old Business “G” to be discussed at the 11/13 meeting.
- e. Schedule next Advisory Board Meeting
The next Advisory Board meeting will be Monday 11/13/17 at 6:30 p.m.

VI. DIRECTOR’S UPDATE

Due to time constraints, a full Director’s Update will be provided at the next meeting.

VII. COMMENTS

No other comments were noted.

VIII. ADJOURNMENT

The meeting was adjourned at approximately 8:32 p.m.

Parks and Recreation Advisory Board Secretary

Date Minutes Approved